

Lake Auburn Study RFP Workgroup Agenda September 28, 2020

Workgroup Members:

Councilor Belinda Gerry, Councilor Brian Carrier, Trustee Mary Sylvester, Trustee Jason Pawlina; Staff: City Manager Phil Crowell, AWD Superintendent Sid Hazelton, and Facility Manager Derek Boulanger

Purpose:

Develop a Request for Proposal (RFP) for a study that will have the following outcomes, as it pertains to impact:

1. Economically
2. Environmentally
3. Regulatory
4. Community

Timeline:

- September 8th – city council appoints representatives along with the AWD Trustees
- October 19th – the workgroup will present to the City Council the RFP for approval
- November 2nd – council will adopt the RFP
- November and December – the workgroup will review and interview respondents
- January 4, 2021 – the city council will vote to accept the workgroup recommendation

September 28, 2020 – workgroup will review the work done at the 9/22 meeting regarding the goals and objectives for the regulatory impact and begin framing the goals and objectives for the economic impact.

Lake Auburn Study RFP Workgroup Minutes September 28, 2020

Workgroup Members Present:

Councilor Belinda Gerry, Councilor Brian Carrier, Trustee Mary Sylvester, Trustee Jason Pawlina; Staff: City Manager Phil Crowell, Superintendent Sid Hazelton, and Facility Manager Derek Boulanger

Timeline:

- ~~September 8th—city council appoints representatives along with the AWD Trustees~~
- ~~September 22nd—workgroups first meeting~~
- ~~September 28th—7:30 am meeting at Auburn Hall (zoom available if needed)~~
- October 5th – 7:30 am meeting at Auburn Hall (zoom available if needed)
- October 12th – 7:30 am meeting at Auburn Hall (zoom available if needed)
- October 19th – the workgroup will present to the City Council the RFP
- November 2nd –council adopts the RFP
- November and December – the workgroup will review and interview respondents
- January 4, 2021 – the city council will vote to accept the workgroup recommendation

Action:

- Reviewed the consultant goals and objectives for regulatory impacts (see draft)
- Started drafting the consultant goals and objectives for economic impacts (see draft)
- 10/5 review the draft goals and objectives for environment impacts (Sid and Mary will begin drafting language). Please send Phil any recommendations by the end of day on Thursday, October 1st.
- Draft RFP will be emailed to the group on October 2nd.